

STATE OF CALIFORNIA – DEPARTMENT OF BUSINESS OVERSIGHT  
**EMERGENCY CONTACT PERSON INFORMATION**  
 DBO-550 (Rev. 5-17)



This form is for Department of Business Oversight's licensees and reporting institutions to provide information about their designated emergency contact person:

Mr. Ms. Mrs.		
Name (first, middle last)	Title	Institution Name
Address	City, State/Prov.,	Country, Zip or postal code
E-mail address	Telephone number	Cellular phone number
Fax number		

If the person listed above is replacing a prior emergency contact person, please list the prior contact's data here:

Name (first, middle last)	Title

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**DBO's Privacy Notice on Collection**

**DBO Collects and Uses Personal Information:** The DBO collects the information requested on this form as authorized by Financial Code sections 453, 454, 455 and 2039(e). The DBO uses this information to maintain a list of primary contacts for each licensee. Use of the personal Information DBO collects is subject to limitations contained in the Information Practices Act of 1977 and other applicable state and federal laws.

**Providing Personal Information Is Mandatory:** When providing information or documents, please do not include unrequested personal information such as a Social Security number, driver's license number, or financial information.

**DBO May Disclose Your Personal Information:** We may share your personal information with other state departments, the federal government or law enforcement. Your personal information may also be disclosed:

- In response to a Public Records Act request, as allowed by the Information Practices Act.
- To another governmental agency as required by state or federal law.
- In response to a court order or administrative order, a subpoena or a search warrant.

**Your Access to Your Personal Information:** You may review the records maintained by DBO that contain your personal information. To request access, contact: DBO Privacy Officer, 1515 K Street, Sacramento, CA 95814, (866) 275-2677.